


**HOPE COLLEGE**  
**DEPARTMENT OF COMMUNICATION**  
**INTERNSHIP PROGRAM**

**Internship Search Process**

**Application Process**

Organization Information (name, address, contact info)	Date resume sent	Date of my follow-up call	Date employer called	Interview scheduled (date, time, location)

**Interviews: Document the following information for each interview in the internship process.**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Comments re: interview (What went well? What will I do differently?) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Internship Search Process, page 2**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Comments re: interview (What went well? What will I do differently?) \_\_\_\_\_

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Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Comments re: interview (What went well? What will I do differently?) \_\_\_\_\_

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Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Comments re: interview (What went well? What will I do differently?) \_\_\_\_\_

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