


HOPE COLLEGE
DEPARTMENT OF COMMUNICATION
INTERNSHIP PROGRAM

Internship Search Process

Application Process

Organization Information (name, address, contact info)	Date resume sent	Date of my follow-up call	Date employer called	Interview scheduled (date, time, location)

Interviews: Document the following information for each interview in the internship process.

Company Name: _____

Contact Name: _____

Comments re: interview (What went well? What will I do differently?) _____

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Company Name: _____

Contact Name: _____

Comments re: interview (What went well? What will I do differently?) _____

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