TERMS and CONDITIONS OF AID OFFERED

1. Your financial aid eligibility is based on an analysis of your family’s current financial situation. Your future aid eligibility may vary from year to year as your family circumstances change (e.g., a change in family income, family size, number in college, etc.)

2. Federal Direct Loan proceeds (subsidized/unsubsidized) are applied as a final credit on your account only after you have (1) completed all federal verification requirements; (2) signed your Master Promissory Note; and (3) completed online entrance counseling if required. Any subsidized/unsubsidized loans you accept are subject to a federal withholding fee of .5%.

3. If you have been offered a Federal Perkins Loan, you have 60 days after the first day of your loan period to sign your Master Promissory note if applicable and Disclosure Statement. After this 60-day period has elapsed, the availability of this loan is contingent upon available funding.

4. Hope College monitors all financial aid according to state and federal statutes and regulations (i.e., State of Michigan awards, outside scholarships, etc.)

5. Your Hope College FINANCIAL AID NOTIFICATION letter supersedes award letters you may receive from the State of Michigan Office of Scholarships and Grants regarding your eligibility under either the Michigan Competitive Scholarship or Tuition Grant programs.

6. Assistance is given under the condition you enroll as a degree seeking, full-time (12+ credit hours per semester**) student for both fall and spring semesters and that you meet the conditions of the SATISFACTORY ACADEMIC PROGRESS POLICY as outlined in the Hope College Catalog (under the Financial Aid section) or online at http://www.hope.edu/admin/finaid/sap.html. Failure to meet these conditions may result in the cancellation or reduction of your aid. **If your aid offer is based on less than full-time enrollment, the number of credits your aid is based on appears on your award letter.

7. Immediately after the add/drop period each semester, the Office of Financial Aid monitors your enrollment and adjusts aid if your enrollment status differs from that on which your aid is based.

8. It is possible that changes in state or federal appropriations or regulations may alter your assistance. We reserve the right to adjust your aid from those sources and will notify you in the event such changes occur.

9. If the federal government selects your aid application to undergo a data verification process, our office must collect require federal tax returns and other documentation. Hope College reserves the right to adjust your aid if this verification process results in changes to your eligibility.

10. If you are eligible for a Federal Pell Grant, the Office of Financial Aid must receive your valid electronic FAFSA record (or ISIR) from the federal FAFSA processor by your last day of class attendance.

11. The Office of Financial Aid monitors your housing arrangements for change during the 2011-12 award year (for example, you move from on-campus housing to off-campus housingcommuting) and adjusts aid eligibility if required.

12. If at any time during the academic year the Office of Financial Aid discovers that any of your submitted data is inconsistent or incorrect, Hope College reserves the right to reduce or cancel your financial aid.

13. If an error was made in determining your aid eligibility, Hope College reserves the right to reduce or cancel your financial aid.

14. If you are eligible to receive Veterans Education Benefits, these benefits may impact your eligibility for other forms of financial aid and/or scholarships.

15. In accepting an offer of financial aid, you authorize the Office of Financial Aid to exchange information about your awards with other agencies from which you might receive assistance. You also authorize the Office of Financial Aid to release your cumulative grade point average to other Hope College offices and/or outside agencies as needed to allow you to be considered for other financial assistance.

16. Submit requested documentation or information in a timely manner. Failure to do so may result in cancellation of part of all of your aid.

17. The Office of Financial Aid sends all correspondence to the student’s permanent address on record with the Office of the Registrar and also communicates by email to a student’s HOPE email account. It is the student’s responsibility to read the information and respond accordingly. Students may view their financial aid information by accessing their knowhope plus account.

18. You agree to notify the Office of Financial Aid immediately if you receive any sources of assistance (outside scholarships, grants, loans, or tuition benefits) to cover your educational expenses during academic year (not already reflected on your award letter or if the amount differs). An adjustment to your aid may be necessary to keep your total assistance within your eligibility limit.
FINANCIAL AID PAYMENT TO THE BILL

Business Services sends electronic monthly billing notices (e-bills) that include your charges and all finalized financial aid credits for each semester. E-bills issued during the months of July through November include charges and financial aid credits for the fall semester. E-bills issued during the months of December through April include charges and financial aid credits for the full academic year. See http://www.hope.edu/admin/business/ebill/ for more information.

ON-CAMPUS EMPLOYMENT EARNINGS ARE NOT AUTOMATICALLY CREDITED TO YOUR ACCOUNT. YOU ARE PAID EVERY TWO WEEKS FOR HOURS WORKED and ARE THEN EXPECTED TO APPLY ALL OR PART OF SUCH EARNINGS TO ANY BALANCE REMAINING ON YOUR ACCOUNT.

An outside scholarship award is not applied to your account until Business Services receives the scholarship funds. Upon receipt of the funds, one half of your award is credited to each semester. Other finalized financial aid awards are disbursed to your account as indicated on your award letter (typically one half of an award is credited to the fall semester with the remaining half credited to the spring semester).

Some forms of aid may not be credited to your account until the Office of Financial Aid receives proper verification and/or other required materials. For example, a Federal Pell Grant is not officially credited to your account until the Office of Financial Aid has received your valid electronic FAFSA record (or ISIR) from the federal FAFSA processor.

Federal Direct Loans (subsidized and unsubsidized) and Federal Perkins Loans both require the completion of a separate signed Master Promissory Note for each program. If you have not previously borrowed under either of these programs, you must sign an online electronic Master Promissory Note (MPN) for the 2011-12 academic year for each loan before these funds are credited to your account. A Perkins borrower must view an online Disclosure Statement before the loan is credited to his/her account.

The Hope College Installment Plan
Hope College offers an Installment Plan that spreads out the cost of college over a five-month period for each semester. The semester fee to participate is $25 and enrollment occurs with the first e-bill of each semester. Direct any billing questions to Business Services at 616-395-7810.

TYPES OF ASSISTANCE

NEED-BASED GIFT ASSISTANCE – SCHOLARSHIPS AND GRANTS

Gift assistance refers to scholarships and grants that are non-repayable forms of financial aid. Some of these awards have grade point renewal criteria while some do not. The following are the various forms of need-based gift assistance available at Hope College:

- **HOPE GRANT AND THE RCA GRANT**: This gift aid is based upon demonstrated financial need. There is no required grade point average (GPA) for the receipt/renewal of either grant. Eligibility is limited to fulltime students and normally a maximum of eight semesters of aid may be received under these programs. Both awards are renewable contingent on financial need.

- **ACADEMIC ACHIEVEMENT AWARD**: This gift aid is based upon demonstrated financial need plus a cumulative grade point average (GPA) of 3.0 at the time of admission to the college. This scholarship is available only to those students who are not already receiving other Hope sponsored merit awards. Eligibility is limited to fulltime students and normally a maximum of eight semesters of aid may be received under this program. Renewable based upon continued demonstrated financial need.

- **FEDERAL PELL GRANT**: The federal government provides this gift aid based upon exceptional financial need. This grant does not appear as a final credit on a student's account until the Office of Financial Aid receives his/her valid electronic FAFSA record (or ISIR) from the federal FAFSA processor. This grant is prorated if a student enrolls less than fulltime.

- **FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (SEOG)**: This federal gift aid is awarded to students with demonstrated exceptional need who are eligible to receive the Federal Pell Grant.

- **FEDERAL TEACH GRANT**: The federal government provides this award to qualifying students accepted into Hope’s education program pursuing specific majors or minors. The grant requires four years of fulltime teaching service in a federally designated high-need field at a low-income school. Failure to meet the teaching service requirement results in the grant converting to a Federal Direct Unsubsidized Loan with interest charged back to the date of disbursement. Awards are prorated
for less than full-time enrollment. To receive the funds, students must annually complete TEACH Grant counseling and an Agreement to Serve document.

- **MICHIGAN COMPETITIVE SCHOLARSHIP**: This state gift aid (limited to Michigan residents) is based on a student’s financial need and ACT test score. For renewal in future years, the student must demonstrate financial need, maintain a cumulative grade point average of 2.0, and be enrolled at least half time (6+ hours per semester). Students enrolled part-time (6-11 hours per semester) are eligible for a prorated award. A student is limited to ten semesters of eligibility under this program. This award is limited to tuition costs only.

- **MICHIGAN TUITION GRANT**: This state gift aid (limited to Michigan residents) is based on a student’s financial need and is available only at Michigan private colleges. A student must annually demonstrate financial need for renewal and must be enrolled at least half time (6+ hours per semester). Students enrolled part-time (6-11 hours per semester) are eligible for a prorated award. A student is limited to ten semesters of eligibility under this program. This award is limited to tuition costs only.

**LOAN ASSISTANCE -- BOTH NEED BASED AND NON-NEED BASED**

Loans are an invaluable resource for many students and their families in financing a college education. Loans allow you to postpone paying a portion of your educational costs until you either complete your education or leave school. Some loans are awarded on the basis of financial need and repayment does not begin until after you graduate, withdraw from college, or drop below half-time enrollment (less than six hours per semester). Other loans are available to both you and your parents regardless of financial need and offer various repayment options.

Loan descriptions and terms are briefly described below and in the promissory note(s) you are required to complete. Review these obligations carefully. Be sure you understand all rights and responsibilities before accepting a loan.

- **FEDERAL PERKINS LOAN PROGRAM**: These loan funds are awarded on the basis of financial need to students enrolled at least half time in a degree program at Hope College. Highest priority in awarding these funds goes to students demonstrating the greatest financial need. Funds are obtained from the federal government and from former Hope students who are repaying their loans. No interest accrues on the loan while a student maintains at least half time enrollment status. Repayment of principal and interest begins nine months after the borrower ceases at least half time enrollment. Interest is then charged at 5 percent per year on the unpaid balance. Students may be allowed up to ten years to repay based upon the amount that they have borrowed. The following demonstrates a monthly ten-year repayment plan under the Federal Perkins Loan program:

<table>
<thead>
<tr>
<th>Total Amount Borrowed</th>
<th>Monthly Payment @5%</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,000</td>
<td>$40 (Minimum) *</td>
</tr>
<tr>
<td>$4,000</td>
<td>$42.43</td>
</tr>
<tr>
<td>$5,000</td>
<td>$53.06</td>
</tr>
<tr>
<td>$15,000</td>
<td>$159.16</td>
</tr>
</tbody>
</table>

* Repayment is completed in less than ten years.

First-time borrowers must complete an electronic Perkins Loan Master Promissory Note on or prior to the last day of their loan period. A loan is not officially credited to a student’s account until s/he signs an electronic note. Borrowers must also view an online Disclosure Statement on or prior to the last day of his/her loan period.

- **THE FEDERAL DIRECT LOAN PROGRAM**

Under this program, the U.S. Department of Education makes loans directly to the student through Hope College. The following loan programs are included under the Federal Direct Loan Program:

**Federal Direct Loan (Subsidized and Unsubsidized):**

The Federal Direct Loan program includes both subsidized and unsubsidized student loans. These two loans may be used singly or in combination to allow a borrower the maximum amount available. The federal government "subsidizes" the need-based subsidized loan by not charging interest while you are enrolled at least half time, during the grace period, and during periods of deferment. For an unsubsidized loan (not based on financial need), the government does not provide this subsidy; rather, the government charges interest on the principal amount of this loan from the date of disbursement until the loan is paid in full. You have the option of either paying the accruing interest while in school or deferring the payment of interest until you enter repayment when the accumulated interest
is added to your loan balance, thereby increasing your overall debt. Repayment of principal (and deferred interest) begins six months after you leave school or drop below half time status. The provisions of the Federal Direct Loan Program apply to both subsidized and unsubsidized loans (i.e., loan limits, deferment provisions, etc.).

A student’s eligibility for the subsidized Federal Direct Loan is based on demonstrated financial need. If you don’t qualify, or if you qualify for only a partial award based on need, you may borrow under the unsubsidized loan program up to the maximum amount of your eligibility.

In combination, your subsidized FEDERAL DIRECT LOAN and your FEDERAL DIRECT UNSUBSIDIZED LOAN may not exceed the following undergraduate annual limits:

<table>
<thead>
<tr>
<th></th>
<th>Dependent Students</th>
<th>Self-Supporting Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen:</td>
<td>$ 5500/year (maximum $3500 subsidized)</td>
<td>$ 9500/year (maximum $3500 subsidized)</td>
</tr>
<tr>
<td>Sophomores:</td>
<td>$ 6500/year (maximum $4500 subsidized)</td>
<td>$10500/year (maximum $4500 subsidized)</td>
</tr>
<tr>
<td>Juniors/Seniors:</td>
<td>$ 7500/year (maximum $5500 subsidized)</td>
<td>$12500/year (maximum $5500 subsidized)</td>
</tr>
<tr>
<td>Aggregate Limit:</td>
<td>$ 31000 (maximum $23000 subsidized)</td>
<td>$57500 (maximum $23000 subsidized)</td>
</tr>
</tbody>
</table>

Your combined loan eligibility under these two programs, in combination with other financial aid, may not exceed the cost of education for your loan period.

The interest rate for a subsidized loan is a fixed rate of 3.4% while the rate for the unsubsidized loan is a fixed rate of 6.8%. To offset the federal government's cost of the program, a .5% fee is withheld from the principal amount of the loan prior to the disbursement of funds to the student. Should the student fail to make on-time payments when in repayment on the loan, the fee is retroactively increased to 1.5% of the total borrowed.

Students must be enrolled at least halftime (6+ hours) in either a degree or teaching certificate program to participate in these loan programs.

Direct Loan repayment begins six months after you leave school or drop below half time status. Borrowers have a choice of repayment plans. Specific information regarding repayment and deferments are included in your Master Promissory Note and the loan disclosure statement provided to student borrowers.

FEDERAL PLUS LOANS FOR PARENTS AND PRIVATE LOAN PROGRAMS (additional loan options for both students and parents – not based on the demonstration of financial need)

For more information regarding private loans, see the Hope College Financial Aid website at http://www.hope.edu/admin/finaid/alternate.html.

STUDENT EMPLOYMENT -- FEDERAL WORK STUDY

Awarded employment is funded either by the College or the Federal Work-Study (FWS) program. Students with employment included as a part of their aid package are given highest priority in on-campus job placement. Students must be enrolled at least halftime (6+ hours a semester) to qualify. The average workload is seven to eight hours per week, allowing a student to earn up to $1500 per academic year based on the minimum wage of $7.40 per hour. Students are paid directly for hours worked on a bi-weekly basis and it is their responsibility to make payments toward any outstanding balance on their accounts.

Students are paid directly for hours worked on a bi-weekly basis and it is their responsibility to make payments toward any outstanding balance on their accounts.

STUDENT EMPLOYMENT OFFICE sends information to awarded students regarding the JOB FAIR that is scheduled the last Monday in August where work awarded student have the opportunity to meet with prospective on-campus student employers. If you are unable to obtain an on-campus job or choose to decline the offer of work, you may have the option of applying for additional loan funds. Contact the Office of Financial Aid to discuss possible alternatives.

Hope College annually offers a limited number of job opportunities in community service positions. A student must have been awarded Federal Work-Study funds (as indicated on his/her award notification) to participate. Contact the STUDENT EMPLOYMENT OFFICE for more information.

FEDERAL VERIFICATION REQUIREMENTS

The federal processing agency selects some FAFSA applications (based on specific federal criteria) to undergo data verification. The Office of Financial Aid is then required to conduct a verification process with all selected students.
If your application is selected, the Office of Financial Aid requests a VERIFICATION WORKSHEET and a variety of supporting documents (e.g., both your and your parents’ federal tax returns, W-2 forms, documentation of untaxed income, etc.) The Office of Financial Aid then compares the submitted documentation with the data you reported on your aid application. Corrections resulting from this verification process may result in a change to your financial aid eligibility.

You must return the completed verification documents before need-based financial aid will credit your account. Returning students must submit all requested documents to the Hope College Office of Financial Aid by June 30, 2011 (or within 45 days of request thereafter) and incoming students by October 31, 2011 (or within 45 days of request thereafter). Failure to do so will result in the cancellation of your financial aid.

FINANCIAL AID REVISIONS

At times, an award must be changed after it has been offered due to a review of a federal tax return, a change in family circumstances, or a correction to other data on your financial aid application, etc. In all cases, you are notified with a revised award letter.

CONTINUED ELIGIBILITY FOR FINANCIAL AID and HOPE MERIT SCHOLARSHIPS

Consideration for financial aid each year depends upon four factors: applying for aid by stated deadlines, making satisfactory academic progress, demonstrating financial need, and the availability of funds. To be eligible for maximum consideration, you must submit the required financial aid applications by midnight on March 1 of each year.

Each spring and summer, the Office of Financial Aid processes applications and makes awards to eligible students for the upcoming academic year. Awards generally remain consistent if the student’s need remains similar; however, aid increases or decreases resulting from the yearly evaluation may occur and are subject to funding levels.

Numerous factors can affect a student's financial aid eligibility in a given year, such as:

- An increase or decrease in the parents’ or the student’s income
- An increase or decrease in the number of family members
- An increase or decrease in the number of family members in college
- An increase or decrease in the parents’ or student’s reported assets

Award letters for incoming freshmen/transfer students are mailed during the months of March and April. Award letters for returning students are mailed starting the last week of May and throughout the month of June.

Hope Merit Scholarship renewals are subject to the student making satisfactory academic progress and meeting the renewal criteria (required cumulative GPA, award duration, etc.) outlined in your original letter from Admissions.

SATISFACTORY ACADEMIC PROGRESS

Students who meet the standards of the Hope SATISFACTORY ACADEMIC PROGRESS POLICY and who are making adequate progress toward their degree requirements remain eligible for financial assistance including state, federal, outside scholarships, and Hope assistance.

THE HOPE COLLEGE REFUND POLICY

Students who receive financial aid and later terminate their enrollment during a semester (i.e., withdraw or are academically dropped) may earn only a portion of their financial aid. Federal and state regulations require the institution to determine if any funds are to be refunded to the individual programs. Business Services administers the Hope College Refund Policy.

SOURCES OF INFORMATION ON STATE STUDENT AID

You may be eligible for financial assistance (scholarships/grants) from your state of residence. If you have not already done so, contact your state educational agency as to possible eligibility. If you need the phone number of your state agency, click here.