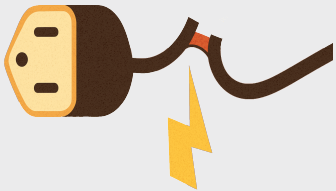


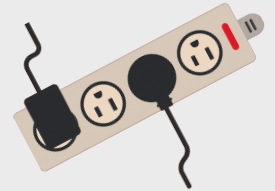
Electrical Safety

TIPS TO PREVENT ELECTRICAL FIRES



Inspect cords for fraying, cracks, or missing prongs. Stop using damaged cords and contact CIT or Physical Plant for proper replacement and installation.

Ensure appliances are plugged directly into a wall outlet—not into extension cords, surge protectors, or power strips—to prevent overheating, injury, or risk of fire.



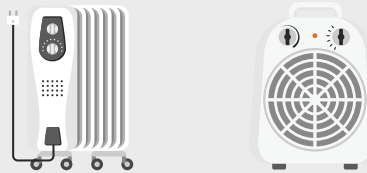
Do not overload power strips. Plug only low-power devices into power strips. Use UL-listed power strips and electrical devices.



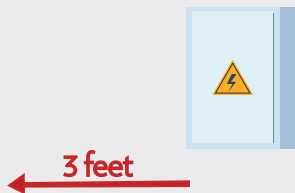
Enter a Physical Plant work order to report broken or burnt-out lights. An electrician will properly replace them. Do not replace lights yourself.

Ensure portable heating equipment adheres to space heater requirements found online under fire safety.

- Keep at least 3 ft clear of paper, plastic, or other combustibles.
- Turn off and unplug when the attendant leaves.
- Tip-over protection required.



Do not hang decorative string lights from or across ceilings, over doors or exits.



Keep electrical panels, breaker boxes, and shut-off switches clear. Maintain at least 3 ft clearance in front at all times.

Do not plug one power strip into another or plug an extension cord into another extension cord (daisy chain).



Turn off lights when leaving a room, unless required for safety or operations.

If you notice sparks, burning smells, warm outlets or power strips, flickering lights or another hazardous electrical condition, stop using the equipment, and report it immediately! Contact Campus Safety (616)395-7770.