

Data Governance Charter

Vision Statement:

Data Governance at Hope College serves to ensure institutional data at Hope is of high quality, straightforward to access responsibly, while maintaining appropriate security and compliance.

Core Values:

Data governance at Hope is guided by the following core values. Each value plays an important role in ensuring data governance at Hope stays consistent with its mission and vision.

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| Accessibility | This does not mean that all data is open to everyone, but rather that data should not be hoarded or siloed, and that data intended for public/internal consumption should be easily and straightforwardly accessible and used. |
| Integrity | Data should be held accountable across operational divisions to ensure it is not misused, misguided, or incorrectly interpreted. |
| Compliance | Data should comply with all data protection, security, and use standards, including FERPA and HIPAA, and be reported accurately through surveys and other reporting methods, such as IPEDS. |
| Quality | Data should be rigorously reviewed and upheld to a high standard of quality to ensure it is accurate and useful to the relevant parties. |
| Efficiency | Data should be processed and utilized in an efficient manner, including the use of automated reporting tools, low-code visualization solutions, and the like, in order to streamline and improve the processing of data. |
| Security | Data should be secured with rigorous account, storage, and network security in line with current industry standards. |

Objectives

The following statements outline the goals of Hope College's Data Governance initiatives, as supported by the core values established above and the structure following.

- Successfully eliminate siloes and centralize data management and processing as appropriate at the college.

- Generate automated reports and other process improvements and efficiencies to improve data processing and flows.
- Establish new and refine current data security and access protocols to improve equity and consistency with regard to appropriate data access.
- Build policies and procedures to establish a healthy, long-term data governance initiative at the college.

Data Governance Committee

The Data Governance committee is made up of the following personnel. Its responsibility is to guide large-scale data governance initiatives and direction.

- Director, Office of Data, Assessment, and Accreditation, *co-chair*
- Director, Office of Human Resources
- Dean of Registrar and Academic Services, Office of the Registrar
- Academic Compensation Analyst, Office of the Provost
- Director of CIT, Computing and Information Technology
- Director, Enterprise Systems and Planning, Computing and Information Technology

Approved by the Data Governance Committee (1/14/2026)