Human Resources 2013-14

Institution: Hope College (170301)

User ID: P1703011

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

Recent changes

There are no changes in reporting for 2013-14. However, clarifications have been made to screens and instructions, to address respondent questions. Also, check out the new FAQs.

Several Occupational Categories have been renamed, to better describe who should be reported in them:

- New: Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations (21-0000 + 23-0000 + 27-0000)
- · Old: Community Service, Legal, Arts, and Media Occupations
- New: Student and Academic Affairs and Other Education Services Occupations (25-2000 + 25-3000 + 25-9000)
- · Old: Other Teaching and Instructional Support Occupations

One contract type category has been expanded:

- · New: Multi-year or continuing or at-will contract
- · Old: Multi-year contract

See the instructions for the **NEW Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources component.

Resources:

- To download the survey materials for this component: <u>Survey Materials</u>
- The IPEDS HR/SOC Information Center can be found at the following website: http://nces.ed.gov/ipeds/resource/soc.asp. (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.

Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

Institutio	*	User ID: P1703011						
				ening Questions y <u>part-time</u> staff?				
				on, you will be provided the scree	ns to report part	-time staff.		
			•		•	Yes	0	No
Does you	ır institu	ıtion h	ave 15	or more <u>full-time</u> staff?				
					•	Yes	0	No
O Do Al	LL of the	e instr	uctio	nal staff at your institution fall		following	categories?	
				questions below, you will NOT be e required for reporting data for for Are ALL of the instructional star	ull-time non-instr	uctional sta	ff.	
•	No	0	Yes	Do ALL of the instructional staff religious order)?	f contribute their	services (e	.g., members of	а
•	No	0	Yes	Do ALL of the instructional staff	f teach pre-clinic	al or clinica	I medicine?	
You may	use the	space	below	to provide context for the d	ata you've repo	rted above		
						^		

Institution: Hope College (170301)			User I	D: P1703011
Human Resources Screening Questions				
Does your institution have a tenure system?				
If you answer Yes to this question, you will be provided the s	screens to report	some data by	tenure status	
	•	Yes	0	No
Does your institution have graduate assistants?				
If you answer Yes to this question, you will be provided the s	screens to report	graduate assis	stants.	
	0	Yes	•	No
Did your institution hire any full-time permanent state between July 1 and October 31, 2013 either for the service AND who were still on the payroll of the in persons who have returned from sabbatical leave and full month contracts.)	iirst time (new to stitution as of	the institution	on) or <i>after a</i> 1, 2013 ? (E	break in xclude
If you answer Yes to this question and your institution has 1s to report full-time permanent new hires in Part H .	5 or more full-time	e staff, you will	be provided	the screens
	•	Yes	0	No

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status Tenured

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

	Academic Rank					No		
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total	
Men								
Nonresident alien							0	
Hispanic/Latino	1	2					3	
American Indian or Alaska Native						and the second	0	
Asian		1					1	
Black or African American		3					3	
Native Hawaiian or Other Pacific Islander							0	
White	61	25					86	
Two or more races							0	
Race and ethnicity unknown							0	
Total men	62	31	0	0	0	0	93	
Women								
Nonresident alien							0	
Hispanic/Latino	2	1		L			3	
American Indian or Alaska Native							0	
Asian	2	1					3	
Black or African American		[1]					1	
Native Hawaiian or Other Pacific Islander							0	
White	23	16					39	
Two or more races							0	
Race and ethnicity unknown							0	

Total women	27	19	0	0	0	0	46
Total (men+women)	89	50	0	0	0	0	139
Total from prior year							136

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status On Tenure Track

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		Academic Rank					
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Men							
Nonresident alien							0
Hispanic/Latino			2				2
American Indian or Alaska Native							0
Asian		1	3				4
Black or African American			1				1
Native Hawaiian or Other Pacific Islander							0
White			14				14
Two or more races			1				1
Race and ethnicity unknown							0
Total men	0	1	21	0	0	0	22
Women							
Nonresident alien							0
Hispanic/Latino			1				1
American Indian or Alaska Native							0
Asian			1				1
Black or African American			1				1
Native Hawaiian or Other Pacific Islander							0
White		1	21				22
Two or more races							0
Race and ethnicity unknown							0
Total women	0	1	24	0	0	0	25

Total (men+women)	0	2	45	0	0	0	47
Total from prior year							44

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> Not on Tenure Track - <u>Multi-Year or Continuing or At-will Contract</u>

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- . Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		Ad	No				
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian		1					1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		2					2
Two or more races		0					0
Race and ethnicity unknown							0
Total men	0	3	0	0	0	0	3
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		3	1	1			5
Two or more races							. 0
Race and ethnicity unknown		0			90000000		0

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Total women	0	3	1	1	0	0	5
Total (men+women)	0	6	1	1	0	0	8
Total from prior year							7

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Annual Contract

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		No					
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Men							
Nonresident alien				1			1
Hispanic/Latino			1				1
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White	1	4	13				18
Two or more races							0
Race and ethnicity unknown							0
Total men	1	4	14	1	0	0	20
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native			1				1
Asian							0
Black or African American			2	1			3
Native Hawaiian or Other Pacific Islander							0
White	1	6	26	4			37
Two or more races							0
Race and ethnicity unknown							0

Total women	1	6	29	5	0	0	41
Total (men+women)	2	10	43	6	0	0	61
Total from prior year							50

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Less Than Annual Contract

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		Ad	cademic Rar	ık		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Men							
Nonresident alien					-	0	0
Hispanic/Latino						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
White						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0
Women							
Nonresident alien						0	0
Hispanic/Latino						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
White						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0

Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff Without Faculty Status As of November 1, 2013

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Without Faculty Status
Men	
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0
Women	
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total women	0
Total (men+women)	0
Total from prior year	

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Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff

As of November 1, 2013

 Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

			Not or	n Tenure Tra	<u>ack</u>	Without	
	Tenured	Irack	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Total carried forward from previous screens	139	47	8	61	0	0	255
Primarily Instruction	139	47	8	61	0	0	255
Exclusively credit	139	47	8	61			255
Exclusively not-for- credit							0
Combined credit/not-for- credit							O
Instruction/research/public service staff							C

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Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	1	0	1
Hispanic/Latino	6	4	10
American Indian or Alaska Native	0	1	1
Asian	6	4	10
Black or African American	4	5	9
Native Hawaiian or Other Pacific Islander	0	0	0
White	120	103	223
Two or more races	1	0	1
Race and ethnicity unknown	0	0	0
Total	138	117	255

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Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
1	1	
6		
0		
6		
4		
0		
120	1	
1		
0		
138	2	C
0		
4		
1		
4	1	
5		
0		
103		
0		
0		
117	1	C
255	3	(
	(carried forward from Part A) 1 6 0 6 4 0 120 1 0 138	(carried forward from Part A) Research staff 1 1 6 0 4 0 120 1 1 0 138 2

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Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
			23-2000 + 23-3000 + 23-9000
	- Constant and a cons		
			Land to the state of the state
2	4		7
2	4	0	7
			1
	4	5	[11]
			1
	Museum Technicians 25-4010	Museum Technicians 25-4020	Museum Technicians 25-4010 Librarians 25-4020 Technicians 25-4030 1 1 1 2 4 1 2 4 0

Race and ethnicity unknown				
Total women	0	4	5	13
Total (men+women)	2	8	5	20
Total from prior year	1	8	8	

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Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 +	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino	3		1	3	
American Indian or Alaska Native					
<u>Asian</u>			1		
Black or African American	1			2	
Native Hawaiian or Other Pacific Islander					
<u>White</u>	32	5	14	20	
Two or more races					
Race and ethnicity unknown				[1]	
Total men	36	5	16	26	1
Women					
Nonresident alien					
Hispanic/Latino	3		1		
American Indian or Alaska Native					
Asian				1	
Black or African American					

Native Hawaiian or Other Pacific Islander					
White	26	14	12	17	
Two or more races					
Race and ethnicity unknown					
Total women	29	14	13	18	0
Total (men+women)	65	19	29	44	0
Total from prior year	79	21	26	45	

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Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Men						
Nonresident alien						2
Hispanic/Latino	3		-			16
American Indian or Alaska Native						0
Asian	1					8
Black or African American						7
Native Hawaiian or Other Pacific Islander			-			C
White	23		3	15	3	249
Two or more races						1
Race and ethnicity unknown					Louisian various principal con-	1
Total men	27	0	3	15	3	284
Women						
Nonresident alien				Submission consumer and more		C
Hispanic/Latino	1		5			14
American Indian or Alaska Native						1
Asian	3					9
Black or African American	1		2			9

Native Hawaiian or Other Pacific Islander				Personal		0
White	23	1	70			286
Two or more races						1
Race and ethnicity unknown						0
Total women	28	1	77	0	0	320
Total (men+women)	55	1	80	15	3	604
Total from prior year	54	1	85	15	2	585

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Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff As of November 1, 2013

			With Faculty statu	<u>IS</u>			
Occupational category		No		Tenure Trac	<u>k</u>	Without	
	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Research staff				2			3
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010				1		1	2
<u>Librarians</u> 25-4020				8			8
<u>Library Technicians</u> 25-4030						5	5
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000			1	4		15	20
Management Occupations 11-0000			9			56	65
Business and Financial Operations Occupations 13-0000						19	19
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000		- Contraction of the Contraction		AAARTA MARAA		29	29
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000			1			43	44
Healthcare Practitioners and Technical Occupations 29-0000						0	C
Total	0	0	11	(i) 15	0	169	195
Total from prior year				28		163	191

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Part C - Full-time summary non-medical

Summary of Full-time Non-medical School Staff

As of November 1, 2013

With Faculty status

Occupational actor		On	Not on	:k	Without		
Occupational category	Tenured	Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Tota
Primarily Instruction	139	47	8	61	0	0	255
Exclusively credit	139	47	8	61			255
Exclusively not-for-credit							(
Combined credit/not-for-credit							(
Instruction/research/public service staff							(
Research staff				2		1	;
Public Service staff							(
Archivists, Curators, and Museum Technicians 25-4010				1		1	2
Librarians 25-4020				8			8
Library Technicians 25-4030						5	
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000			1	4		15	2
Management Occupations 11-0000			9			56	6
Business and Financial Operations Occupations 13-0000						19	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						29	2
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000			1			43	4
Healthcare Practitioners and Technical Occupations 29-0000						0	
							5

Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	
Sales and Related Occupations 41-0000	1
Office and Administrative Support Occupations 43-0000	80
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	15
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	3
Total	604

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Part G - Salary Worksheet

Number of Full-time Non-medical Instructional Staff For Calculation of Total Number of Months

Annual Salary, 2013-14

- · Report number of instructional staff by the number of months to be worked.
- Months reported should correspond with the number of months worked (which may differ from the number of months they are paid).
- · Include ONLY full-time, non-medical instructional staff.
- · Include instructional staff with faculty status and without faculty status
- · Include instructional staff regardless of tenure status.
- Balance column should include instructional staff whose annual salary covers less than 9 months.

Gender and		Month	s worked		Total Staff for	Total Number	non-medical, (All other full-	
academic rank	12 months	11 months	10 months	9 months	Salary reporting	of Months	instructional staff from Part A	time instructional staff)
Men								
Professors				63	63	567		
Associate professors				39	39	351		
Assistant professors				35	35	315		
Instructors				1	1	9		
Lecturers					0	0		
No academic rank					0	0		
Total men	0	0	0	138	138	1,242	138	0
Women								
Professors				28	28	252		
Associate professors				29	29	261		
Assistant professors				54	54	486		
Instructors				6	6	54		
Lecturers					0	0		
No academic rank			The state of the s		0	0		*
Total women	0	0	0	117	117	1,053	117	0

Total (men	0	0	0	255	255	2,295	255	0
+ women)								

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Part G - Salary outlays for instructional staff

Salary Outlays for Full-time Non-medical Instructional Staff

Annual Salary Outlays, 2013-14

 Report ANNUAL salary outlays for the full-time, non-medical, instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.

Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted Average Monthly Salaries
Men				
Professors	63	567	5,353,399	9,442
Associate professors	39	351	2,681,195	7,639
Assistant professors	35	315	1,946,768	6,180
Instructors	1	9	50,000	5,556
Lecturers	0	0		
No academic rank	0	0		
Total men	138	1,242	10,031,362	8,077
Women				
Professors	28	252	2,228,430	8,843
Associate professors	29	261	1,918,681	7,351
Assistant professors	54	486	2,951,623	6,073
Instructors	6	54	290,476	5,379
Lecturers	0	0		
No academic rank	0	0		
Total women	117	1,053	7,389,210	7,017
Total (men + women)	255	2,295	17,420,572	7,591

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Part G - Salary outlays for non-instructional staff

Salary Outlays For Full-time Non-medical Non-instructional Staff

Annual Salary Outlays, 2013-14

Occupational category	Number of full-time staff (carried forward from previous screens)	Total salary outlays
Research staff	3	147,426
Public Service staff	0	
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	35	2,099,519
Management Occupations 11-0000	65	5,401,004
Business and Financial Operations Occupations 13-0000	19	991,109
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	29	1,502,736
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	44	2,074,488
Healthcare Practitioners and Technical Occupations 29-0000	0	
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	55	2,182,267
Sales and Related Occupations 41-0000	1	31,429
Office and Administrative Support Occupations 43-0000	80	2,934,103
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	15	802,090
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	3	124,072

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Part D - Part-time staff

Number of Part-time Staff

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
Men			
Nonresident alien	1		
Hispanic/Latino			
American Indian or Alaska Native			
Asian	2		
Black or African American			and the same of th
Native Hawaiian or Other Pacific Islander	1		
White	42		
Two or more races	1		
Race and ethnicity unknown			
Total men	47	0	0
Women			
Nonresident alien	1		
Hispanic/Latino	1		
American Indian or Alaska Native			
Asian	2		
Black or African American	2		
Native Hawaiian or Other Pacific Islander			
White	55		
Two or more races		and the same of th	
Race and ethnicity unknown			
Total women	61	0	0
Total (men+women)	108	0	0

Total from prior year

112

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Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

· Report Hispanic/Latino individuals of any race as Hispanic/Latino

Care and race/ethnicity	Report race for no	n-Hispanic/Latino ir	ndividuals o	nly		
Nonresident alien		Curators, and Museum Technicians		Technicians	Affairs and Other Education Services Occupations 25-2000 + 25-3000 +	Academic Affairs and Other Education
Hispanic/Latino	Men					
American Indian or Alaska Native	Nonresident alien					0
Alaska Native 0 Asian 0 Black or African American 0 Native Hawaiian or Other Pacific Islander 0 White 1 1 1 Two or more races 0 0 0 Race and ethnicity unknown 0 1 1 2 Women 0 1 1 2 Women 0 0 1 1 2 Women 0 <td>Hispanic/Latino</td> <td></td> <td></td> <td></td> <td></td> <td>0</td>	Hispanic/Latino					0
Black or African						0
American 0 Native Hawaiian or Other Pacific Islander 1 1 1 2 Two or more races 0 </th <td>Asian</td> <td></td> <td></td> <td></td> <td></td> <td>0</td>	Asian					0
Other Pacific Islander 0 White 1 1 2 Two or more races 0 0 0 0 Race and ethnicity unknown 0 1 1 2 Women 0 1 1 2 Women 0 0 1 1 2 Women 0						0
Two or more races	Other Pacific					0
Race and ethnicity unknown	<u>White</u>			1	1	2
Unknown 0 0 1 1 2 Women Nonresident alien 0	Two or more races					0
Women Nonresident alien						0
Nonresident alien	Total men	0	0	1	1	2
Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander	Women	15				
American Indian or Alaska Native	Nonresident alien					0
Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander	Hispanic/Latino					0
Black or African American Native Hawaiian or Other Pacific Islander						0
American Native Hawaiian or Other Pacific	Asian					0
Other Pacific Slander 0						0
White 0	Other Pacific	decom	- Constant			0
	White	a spickare only statement				0

Two or more races					0
Race and ethnicity unknown					0
Total women	0	0	0	0	0
Total (men+women)	0	0	1	1	2
Total from prior year			1		1

Part D - Part-time staff

User ID: P1703011

Number of Part-time Staff

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 +	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien				1	
Hispanic/Latino					
American Indian or Alaska Native					
<u>Asian</u>				1	
Black or African American				[1]	
Native Hawaiian or Other Pacific Islander				1	
<u>White</u>	1		2	23	
Two or more races					
Race and ethnicity unknown					
Total men	1	0	2	27	C
Women					
Nonresident alien				1	
Hispanic/Latino					
American Indian or Alaska Native	and the second s				
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander			- Andrews		

White	1	2	2	11	5
Two or more races					
Race and ethnicity unknown					
Total women	1	2	2	12	5
Total (men+women)	2	2	4	39	5
Total from prior year	6		2	35	5

Part D - Part-time staff

User ID: P1703011

Number of Part-time Staff As of November 1, 2013

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part- time staff)
Men						
Nonresident alien		Annual transmitter and the second				2
Hispanic/Latino	1	Contraction of safety and contraction of the contra	The state of the s			1
American Indian or Alaska Native						0
Asian						3
Black or African American		00000	- Indiana			1
Native Hawaiian or Other Pacific Islander					Section 1	2
<u>White</u>	3		4	1	. 11	89
Two or more races						1
Race and ethnicity unknown						0
Total men	4	0	4	1	11	99
Women						
Nonresident alien			1			3
Hispanic/Latino	1					2
American Indian or Alaska Native						0
Asian	, 1					3
Black or African American		-				2
			- Aller - Alle		-	0

12	2	27		2	119
					0
					0
14	2	28	0	2	129
18	2	32	1	13	228
18	1	28	1	15	224
	14	14 2 18 2	14 2 28 18 2 32	14 2 28 0 18 2 32 1	14 2 28 0 2 18 2 32 1 13

Part E - Part-time staff

User ID: P1703011

Number of Part-time Staff

As of November 1, 2013

With Faculty status

			Not or	n Tenure Tra	ack	Without	
Occupational category	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Primarily Instruction	0	0	0	0	108	0	108
Exclusively credit					108		108
Exclusively not-for-credit							0
Combined credit/not-for- credit							0
Instruction/research/public service staff							0
Research staff							Ō
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
<u>Librarians</u> 25-4020							0
<u>Library Technicians</u> 25-4030						1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Transaction .					1	1
Management Occupations 11-0000				1		1	2
Business and Financial Operations Occupations 13-0000						2	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000				1		3	4
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					23	16	39

Healthcare Practitioners and Technical Occupations 29-0000						5	5
Total	0	0	0	2	131	₫ 29	162
Total from prior year	0	0	0	1	112	48	161

User ID: P1703011

Part F - Part-time summary non-medical

Summary of Part-time Staff

As of November 1, 2013

With Faculty status

Occupational actors		On	Not on	ack	Without Faculty	Total	
Occupational category	Tenured	Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	status	TOTAL
Primarily Instruction	0	0	0	0	108	0	108
Exclusively credit					108		108
Exclusively not-for-credit							0
Combined credit/not-for-credit							0
Instruction/research/public service staff				A DESCRIPTION OF THE PROPERTY			0
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
Librarians 25-4020							0
Library Technicians 25-4030						1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						1	1
Management Occupations 11-0000				1		1	2
Business and Financial Operations Occupations 13-0000						2	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000				1		3	. 4
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					23	16	39
Healthcare Practitioners and Technical Occupations 29-0000						5	5 5
							18

Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	
Sales and Related Occupations 41-0000	2
Office and Administrative Support Occupations 43-0000	32
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	1
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	13
Total	228

User ID: P1703011

Part H - New Hires - Full-time instructional staff

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- · Include Primarily Instruction and Instruction Combined with Research and Public Service

With Faculty status

Gender and			Not on	Tenure Tracl	<u> </u>	Without Faculty	Total
race/ethnicity	Tenured	On Tenure Track	Multi-year, continuing, or at- will contract	Annual contract	Less-than- annual contract	status	Total
Men							
Nonresident alien				1		and the second	1
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
<u>White</u>		2		4			6
Two or more races							0
Race and ethnicity unknown					Tanana and the same and the sam		0
Total men	0	2	0	6	0	0	8
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native					00000		0
Asian		1					1
Black or African American				1			1
Native Hawaiian or Other Pacific Islander							0

White		3		2			5
Two or more races							0
Race and ethnicity unknown							0
Total women	0	4	0	3	0	0	7
Total (men+women)	0	6	0	9	0	0	15

User ID: P1703011

Institution: Hope College (170301)

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Part H - New Hires - Full-time staff

Number of Newly Hired Full-time Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Men		•		
Nonresident alien	1			
Hispanic/Latino	1			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	6			1
Two or more races	0			
Race and ethnicity unknown	0			
Total men	8	0	0	
Women				
Nonresident alien	0			
Hispanic/Latino	0			La Address Company
American Indian or Alaska Native	0			
Asian	1			
Black or African American	1			Lucasina and the control of the cont
Native Hawaiian or Other Pacific Islander	0			
White	5			
Two or more races	0			To the state of th

Race and ethnicity unknown	0			
Total women	7	0	0	0
Total (men+women)	15	0	0	1

User ID: P1703011

Part H - New Hires - Full-time non-instructional staff

Number of Newly Hired Full-time Non-instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
<u>Asian</u>			1		
Black or African American	1				
Native Hawaiian or Other Pacific Islander					Constitution of the second
<u>White</u>	3		1	2	
Two or more races					
Race and ethnicity unknown					
Total men	4	0	2	2	(
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian				1	Manager and the company of the
Black or African American					

Native Hawaiian or Other Pacific Islander					
<u>White</u>			1		
Two or more races					
Race and ethnicity unknown		-[]			
Total women	0	0	1	1	0
Total (men+women)	4	0	3	3	0

User ID: P1703011

Part H - New Hires - Full-time non-instructional staff and Total New Hires

Number of Newly Hired Full-time Non-instructional Staff and Total New Hires

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Men						
Nonresident alien						1
Hispanic/Latino						1
American Indian or Alaska Native						0
<u>Asian</u>			Section 1			1
Black or African American						1
Native Hawaiian or Other Pacific Islander						0
White	1		2			16
Two or more races						0
Race and ethnicity unknown						0
Total men	1	0	2	0	0	20
Women						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						2

Black or African American						1
Native Hawaiian or Other Pacific Islander						0
White			1			7
Two or more races						0
Race and ethnicity unknown						0
Total women	0	0	1	0	0	10
Total (men+women)	1	. 0	3	0	0	30

Institution: Hope College (170301) Human Resources Survey Evaluation	User ID: P1703011
Were any staff members difficult to categorize? If so, please explain in the box below	
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Institution: Hope College (170301) User ID: P1703011

Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2014.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and Fall 2013	occupational cat	egory:	
Occupational category	Reporte	FTE staff	
	Number of full-time staff	Number of part-time staff	
Total number of staff	604	228	680
Instructional Staff	255	108	291
Primary Instruction	255	108	291
Exclusively credit	255	108	291
Exclusively not-for-credit	0	0	C
Combined credit/not-for-credit	0	0	C
Instruction/research/public service	0	0	C
Research Staff	3	0	3
Public Service Staff	0	0	C
Library and Student and Academic Affairs and Other Education Services Occupations SOC	35	2	36
Librarians, Curators, and Archivists SOC 25-4000	15	1	15
Archivists, Curators, and Museum Technicians SOC 25-4010	2	0	2
Librarians SOC 25-4020	8	0	8
Library Technicians SOC 25-4030	5	1	5
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	20	1	20
Management Occupations SOC 11-0000	65	2	66
	19	2	20

Business and Financial Operations Occupations SOC 13-0000			
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	29	4	30
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	44	39	57
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	5	2
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	55	18	61
Sales and Related Occupations SOC 41-0000	1	2	2
Office and Administrative Support Occupations SOC 43-0000	80	32	91
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	15	1	15
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	3	13	7

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

Salaries of full-time instructional staff by contract length and academic rank: Academic year 2013-14

	Month	s Covered	by Annual	Salary	Total Staff	Total	Salary	Weighted Average
Academic rank	12 months	11 months	10 months	9 months	for Salary reporting	Number of Months	Outlays	Monthly Salaries
All Ranks				255	255	2,295	\$17,420,572	\$7,591
Professor				91	91	819	\$7,581,829	\$9,257
Associate professor				68	68	612	\$4,599,876	\$7,516
Assistant professor				89	89	801	\$4,898,391	\$6,115
Instructor				7	7	63	\$340,476	\$5,404
Lecturer								
No academic rank								

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

User ID: P1703011

Edit Report

Human Resources

Source	Description	Severity	Resolved	Options			
Screen:	FT non-instructional by Tenure status and Occupat	ion - 1					
Screen Entry	This number is outside the expected range of between 19 and 37 based on the prior year value. Please correct your data or explain. (Error #1387) Explanation Yes						
Reason:	with the addition of "at will" in the multi year box, moved some individuals to the	nat column from	n last year.				
Screen:	PT staff by Tenure status and Occupation - 1						
Screen Entry	This number is outside the expected range of between 32 and 64 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes				
Reason:	Our part time coaches are considered part of the faculty. We have not reported however recent salary formulas have established they are part of our faculty status.	d them with fac system and are	culty status in now being rep	the past ported with			