

### **Frost Center Fellowship**

The Frost Center Fellowship provides Hope College faculty members with support to carry out social science research, or interdisciplinary research connected with a social science, while serving as a faculty expert at Frost Center for Data and Research. Fellowships are awarded for one or two concurrent semesters.

The Fellowship provides the faculty member with:

1. Course release commensurate with the plan of work, determined in collaboration with their department chair and divisional dean
2. \$2,000 in research funding from the McGregor Fund for supplies and research costs
3. Support from Frost Center Research Assistants
4. Survey research assistance and support
5. Data analysis assistance and support

Expectations of Frost Center Fellows:

1. Work on their funded research and support for Frost Center data and research activities
2. Support for Frost Center may include data analysis, research design, participation in Hope College and community-based research projects, or other data and research activities applicable to the fellow's skills and knowledge
3. Include in a significant way the involvement of a student researcher and/or Frost Center Research Assistants in the research project
4. Participate in weekly staff meetings and have a physical presence at Frost Center
5. Provide biographical and project information for the Frost Center website
6. Provide a written statement upon completion of the fellowship describing research accomplishments and contributions to the work of Frost Center
7. Provide acknowledgement in publications for work supported by the fellowship
8. Serve on a future fellowship selection committee

Funding for the Frost Center Fellowship is provided by Frost Center for Data and Research and the Hope College McGregor Fund. Awards are contingent upon funding availability and must be spent in accordance with all applicable Hope College policies and constraints of the McGregor Fund endowment.

Research to be completed should support the mission of Frost Center, including mentoring student researchers as they learn and develop their knowledge and skills.

When fellowship funding is used for a research collaboration with a student, the faculty-student partnership must present their findings at the annual Celebration of Undergraduate Research and Creative Performance.

Fellows may apply for additional (external or internal) funding to support their research but this is not required.

Fellowships are for a minimum of one semester and a maximum of two concurrent semesters. A faculty member may not hold a Frost Center Fellowship more than once in a five-year period. It is up to the candidate to obtain approval from their Chair and Dean to participate in the fellowship.

Eligible applicants include Hope College tenured or tenure-track faculty members and faculty not on a tenure-track with at least four consecutive years in a (non-visiting) faculty contract. Emeriti faculty are not eligible. Early-career faculty who are building their scholarship and mid- and later-career faculty who wish to re-engage in their scholarship are encouraged to apply. Given the long-term nature of some research, the project does not need to be completed during the fellowship.

Fellowship proposals should be provided as an electronic document and sent by email attachment to [frostcenter@hope.edu](mailto:frostcenter@hope.edu). Each of the following elements should be included and identified with a heading. The proposal (items 1-6) should be no longer than 4 pages in length.

1. Title of Research
2. Semester requested for the fellowship (Fall, Spring, or Both)
3. Description of research activities and timeline including the research project goals, current stage of the project, specific activities to be completed during the fellowship, support needed from Frost Center, and how your results will be disseminated
4. Research skills and knowledge you are prepared to provide to Frost Center projects during the fellowship
5. Narrative describing how your research supports the mission and activities of Frost Center
6. Budget (provided in a table) with a narrative explaining proposed use of requested funds (up to \$2,000)
7. Attach your current curriculum vita

Proposals will be evaluated based on the following criteria:

1. Contribution the proposed project will make to the social sciences
2. Role of student researchers in the proposed research
3. Knowledge and skills the applicant can provide to Frost Center operations and projects
4. Clarity and cogency of the application, proposed project goals, and timeline

Proposals should be submitted to [frostcenter@hope.edu](mailto:frostcenter@hope.edu) no later than January 2nd for the following academic year (Fall Semester and Spring Semester). Review of proposals will be completed and applicants notified of decisions by February 1st.

Applications will be reviewed by a committee comprised of:

- Two representatives from Frost Center for Data and Research
- One representative from the Deans' Council
- Two tenured faculty members from the Social Sciences

Committee membership will be approved by the Provost prior to review.

Questions regarding Frost Center Fellowships or application preparation may be directed to [frostcenter@hope.edu](mailto:frostcenter@hope.edu) or 616-395-7556.