Institution: Hope College (170301)
User ID: P1703011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the Academic Libraries Resource page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: Survey Materials
To access your prior year data submission for this component: Reported Data
For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses for Fiscal Year 2016:

○ Less than $100,000	⊙ Greater than or equal to $100,000

Is the library collection entirely electronic?

⊙ No	○ Yes

Library Collections/Circulation and Interlibrary Loan Services

	Section I: For all degree-granting institutions with library expenses >0				

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2016.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
🛈 Books	235,059		⚠ 414,858	**245,095**	
Databases			203	**156**	
Media	⚠ 393,490	**17,909**	114,329	**132,860**	
Serials	6,511		69,156		
Total	635,060		598,546		1,233,606
🛈 Library Circulation	42,870		144,096	**118,544**	186,966

Does your instituion have Interlibrary Loan Services ?

⭘ No

◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	7,742	**8,555**
Total interlibrary loans and documents received	4,154	**4,345**

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II: For degree-granting institutions with library expenses >= $100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.		
		Prior Year Amount
❓Indicate the number of branch and independent libraries (exclude the main or central library).	1	**1**
	Amount	
❓Expenses		
Total salaries and wages for the library staff	1,268,551	**1,236,073**
Are staff fringe benefits paid out of the library budget?		
⭕ No		
⦿ Yes **Total Fringe benefits**	449,129	**394,835**
Materials/services expenses		
One-time purchases of books, serial backfiles, and other materials	201,553	
Ongoing commitments to subscriptions	449,174	
All other materials/service cost	29,675	
Total materials/services expenses	◈ 680,402	**918,951**
Operations and maintenance expenses		
Preservation services	16,790	
All other operations and maintenance expenses	475,344	
Total operations and maintenance expenses	◈ 492,134	**274,409**
Total Expenses	2,890,216	**2,824,268**
Total Expenses (minus Fringe Benefits)	2,441,087	**2,429,433**

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Prepared by

This survey component was prepared by:

○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	◉	Academic Library Contact	○	Other

Name: Kelly Jacobsma
Email: jacobsma@hope.edu

How long did it take to prepare this survey component?	hours	minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	235,059	414,858
Databases		203
Media	393,490	114,329
Total Collection	635,060	598,546
Total Circulation	42,870	144,096

Expenses	Amount
Salaries and wages	$1,268,551
Fringe benefits	$449,129
Materials/services expenses	$680,402
Operations and maintenance expenses	$492,134
Total expenses	$2,890,216

Edit Report

Academic Libraries

Hope College (170301)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (414,858) is outside the expected range of between 171,567 and 318,623 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	discrepancies can occur due to better reporting systems on e-resources and adding additional e-book collections			
Screen Entry	The number entered (393,490) is outside the expected range of between 12,537 and 23,281 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	discrepancies can occur due to better reporting systems on e-resources and adding additional e-book collections			
Screen: Expenses				
Screen Entry	The calculated value (680,402) is outside the expected range of between 689,214 and 1,148,688 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	combined archives and NEH grant budgets. ACRL changed definitions somewhat about how to include things so total budget lines up with previous year			
Screen Entry	The calculated value (492,134) is outside the expected range of between 178,366 and 370,452 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	combined archives and NEH grant budgets. ACRL changed definitions somewhat about how to include things so total budget lines up with previous year			