#### Human Resources 2017-18

Institution: Hope College (170301) User ID: P1703011

#### Overview

#### **Human Resources Overview**

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

#### **Data Reporting Reminders**

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end
  of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

#### Resources:

- To download the survey materials for this component: Survey Materials
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010
  Standard Occupational Classfication (SOC) codes. Additional information and resources can be found in
  the <u>IPEDS HR/SOC Information Center</u>, including general information about the SOC, the IPEDS/SOC
  crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

# **Human Resources Screening Questions**

Do	oes y	our in	stitutio	on ha	ve any <u>part-time</u> staff?								
If .	you a	nswer	Yes to	this	question, you will be provided the screens to report part-time staff.								
	0	No											
	0	Yes											
		D	oes yo	our ins	stitution have graduate assistants?								
		It	you a	nswe	r <b>Yes</b> to this question, you will be provided the screens to report graduate assistants.								
		•	No										
		0	Yes										
Do	pes your institution have 15 or more <u>full-time</u> staff?												
	O No												
	• Yes												
		D	oes yo	our ins	stitution have a tenure system?								
	If you answer <b>Yes</b> to this question, you will be provided the screens to report some data by tenure status.												
O No													
		0	Yes										
		Did your institution hire any <b>full-time permanent staff</b> who were included on the payroll of the institution between <b>November 1, 2016 and October 31, 2017</b> either for the <i>first time</i> (new to the institution) or <i>after a break in service</i> ? Do not exclude persons that were no longer on the payroll as of November 1, 2017. (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)											
			you a <b>ires</b> in		r <b>Yes</b> to this question, you will be provided the screens to report <b>full-time permanent new H</b> .								
		0	No										
		0	Yes										
Do	ALL	of the	instr	uctio	nal staff at your institution fall into any of the following categories?								
					of the questions below, you will <b>NOT</b> be required to report <b>Part G - Salaries</b> for instructional still be required for reporting data for full-time non-instructional staff.								
	0	No	0	Yes	Are ALL of the instructional staff military personnel?								
	0	No	0	Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?								
Yc	ou ma	y use	the sp	oace l	below to provide context for the data you've reported above.								
	•	-			<ul> <li>→</li> <li>→</li> </ul>								

## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Tenured

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> <u>Tenured</u>

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
		<u>A</u>	cademic Rar	<u>ık</u>		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino	1	3					4
American Indian or Alaska Native							0
Asian		5					5
Black or African American	1	3					4
Native Hawaiian or Other Pacific Islander							0
White	51	20					71
Two or more races							0
Race and ethnicity unknown							0
Total men	53	31	0	0	0	0	84
Women							
		<u>A</u>	cademic Rar	<u>ık</u>		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino	1	1					2
American Indian or Alaska Native							0
Asian	2	1					3
Black or African American		2					2
Native Hawaiian or Other Pacific Islander							0
White	26	18					44

Two or more races							0
Race and ethnicity unknown							0
Total women	29	22	0	0	0	0	51
Total (men+women)	82	53	0	0	0	0	135
Total from prior year							135

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> On <u>Tenure Track</u>

### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		<u>A</u>	cademic Rar	<u>ık</u>		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien			2				2
<u>Hispanic/Latino</u>			1				1
American Indian or Alaska Native							0
<u>Asian</u>			1				1
Black or African American			1				1
Native Hawaiian or Other Pacific Islander							0
White	1		15				16
Two or more races			1				1
Race and ethnicity unknown							0
Total men	1	0	21	0	0	0	22

#### Women

			No				
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien			2				2
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American			4				4
Native Hawaiian or Other Pacific Islander							0
White		1	24				25

Two or more races							0
Race and ethnicity unknown							0
Total women	0	1	30	0	0	0	31
Total (men+women)	1	1	51	0	0	0	53
Total from prior year							55

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - <u>Multi-Year Contract</u>

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
		<u>A</u>	cademic Rar	ı <u>k</u>		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
<u>Asian</u>		1					1
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
<u>White</u>		2					2
Two or more races							0
Race and ethnicity unknown							0
Total men	0	3	0	0	0	0	3
Women							
		A	cademic Rar	nk		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		1		1			2

Two or more races							0
Race and ethnicity unknown							0
Total women	0	1	0	1	0	0	2
Total (men+women)	0	4	0	1	0	0	5
Total from prior year							6

Institution: Hope College (170301)

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

User ID: P1703011

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - <u>Annual Contract</u>

#### As of November 1, 2017

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		<u>A</u>	cademic Rar	ı <u>k</u>		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White		3	8	4			15
Two or more races							0
Race and ethnicity unknown							0
Total men	0	3	8	4	0	0	15

### Women

		Academic Rank					
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien			1				1
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian							0
Black or African American				1			1
Native Hawaiian or Other Pacific Islander			1				1
White							25

	1	3	11	10			
Two or more races							0
Race and ethnicity unknown			1				1
Total women	1	3	14	12	0	0	30
Total (men+women)	1	6	22	16	0	0	45
Total from prior year							41

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> Not on <u>Tenure Track</u> - <u>Less-than-annual Contract</u>

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- . Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
		Ad	cademic Ran	ı <u>k</u>		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
<u>Asian</u>							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
<u>White</u>							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
		Ad	cademic Ran	ık		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0

Two or more races							0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract

# Number of <u>Full-time</u> <u>Instructional Staff</u> With <u>Faculty Status</u> <u>Not on Tenure Track</u> - <u>Indefinite duration contract</u>

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
		<u>A</u>	cademic Ran	<u>ık</u>		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
<u>Hispanic/Latino</u>							0
American Indian or Alaska Native							0
<u>Asian</u>							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
		A	cademic Ran	nk		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
iola i a ci							

Two or more races							0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff - Without Faculty Status

# Number of <u>Full-time</u> <u>Instructional Staff</u> Without Faculty Status As of November 1, 2017

<ul> <li>Report Hispanic/Latino individuals of any race as Hispanic/Latino</li> <li>Report race for non-Hispanic/Latino individuals only</li> <li>Include both Primarily Instruction and Instruction Combined with Research and/or Public Service</li> </ul>					
Men					
Race/ethnicity	Without Faculty Status				
Nonresident alien					
<u>Hispanic/Latino</u>					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men	0				
Women					
Race/ethnicity	Without Faculty Status				
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown	0				
Total women	0				
Total (men+women)	0				

Total from prior year		

# Part A2 - Full-time Instructional Staff by Function

## Number of Full-time Instructional Staff

### As of November 1, 2017

• Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	With <u>Faculty Status</u>							
				Not on Te	nure Track		Without	
	<u>Tenured</u>	<u>On</u> <u>Tenure</u> <u>Track</u>	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Instructional staff	135	53	5	45	0	0	0	238
Total carried forward from previous screens	135	53	5	45	0	0	0	238
Primarily Instruction	135	53	5	45	0	0	0	238
Exclusively credit	135	53	5	45				238
Exclusively not-for- credit								0
Combined credit/not- for-credit								0
Instruction/research/public service staff								0

# Part A3 - Full-time Instructional Staff - Totals

## Total number of Full-time Instructional Staff

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	2	3	5
Hispanic/Latino	5	3	8
American Indian or Alaska Native	0	0	0
Asian	7	3	10
Black or African American	5	7	12
Native Hawaiian or Other Pacific Islander	0	1	1
White	104	96	200
Two or more races	1	0	1
Race and ethnicity unknown	0	1	1
Total	124	114	238
Total from prior year			237

## Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Men			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	2		
Hispanic/Latino	5		
American Indian or Alaska Native	0		
<u>Asian</u>	7		
Black or African American	5		
Native Hawaiian or Other Pacific Islander	0		
White	104	2	
Two or more races	1		
Race and ethnicity unknown	0		
Total men	124	2	0
Women			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	3		
Hispanic/Latino	3		
American Indian or Alaska Native	0		
Asian	3		
Black or African American	7		
Native Hawaiian or Other Pacific Islander	1		
White	96	5	
Two or more races	0		
Race and ethnicity unknown	1		
Total women	114	5	0

Total (men+women)	238	7	0
Total from prior year	237	4	

## Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Men				
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				
Hispanic/Latino				1
American Indian or Alaska Native				
<u>Asian</u>				1
Black or African American				1
Native Hawaiian or Other Pacific Islander				
White	3	5		11
Two or more races				
Race and ethnicity unknown				
Total men	3	5	0	14
Women				
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				
Hispanic/Latino				2
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White		4	4	17
Two or more races				

Race and ethnicity unknown				
Total women	0	4	4	19
Total (men+women)	3	9	4	<b>↓</b> 33
Total from prior year	3	9	4	20

# Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

### As of November 1, 2017

• Report Hispanic/Latino individuals of any race as Hispanic/Latino

Report race	ce for non-Hispa	anic/Latino individ	uals only		
Men					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien				1	
Hispanic/Latino	1		1		
American Indian or Alaska Native					
<u>Asian</u>			1	1	
Black or African American				1	
Native Hawaiian or Other Pacific Islander					
White	31	6	19	31	3
Two or more races					
Race and ethnicity unknown					
Total men	32	6	21	34	3
147					
Women			_		
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					

Hispanic/Latino	1	1	1	2	
American Indian or Alaska Native					
Asian				1	
Black or African American	1				
Native Hawaiian or Other Pacific Islander					
White	24	20	10	24	1
Two or more races	1				
Race and ethnicity unknown					
Total women	27	21	11	27	1
Total (men+women)	59	27	32	61	4
Total from prior year	69	21	33	62	3

# Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Men						
Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Nonresident alien						3
Hispanic/Latino	8					16
American Indian or Alaska Native						0
<u>Asian</u>	1					11
<u>Black or</u> <u>African</u> <u>American</u>	1					8
Native Hawaiian or Other Pacific Islander						0
<u>White</u>	22		5	17	2	261
Two or more races						1
Race and ethnicity unknown						0
Total men	32	0	5	17	2	300
Women						
Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Nonresident alien						3

Hispanic/Latino	1		1			12
American Indian or Alaska Native						0
Asian	4		4			12
Black or African American			1			9
Native Hawaiian or Other Pacific Islander						1
White	23		70			298
Two or more races					1	2
Race and ethnicity unknown						1
Total women	28	0	76	0	1	338
Total (men+women)	60	0	81	17	3	638
Total from prior year	60		88	18	2	633

# Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

# Number of <u>Full-time</u> Non-instructional Staff As of November 1, 2017

			With Fac	ulty Status				
					nure Track		\\/ithout	
Occupational category	<u>Tenured</u>	<u>On</u> <u>Tenure</u> <u>Track</u>	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Without Faculty Status	Total
Research staff							7	7
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010				1			2	3
<u>Librarians</u> 25-4020				9				9
<u>Library Technicians</u> 25-4030							4	4
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						6	27	33
Management Occupations 11-0000						9	50	59
Business and Financial Operations Occupations 13-0000							27	27
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							32	32
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000				11			50	61
Healthcare Practitioners and Technical Occupations 29-0000				2			2	4
Total	0	0	0	23	0	15	201	239
Total from prior year				26	0	12	190	228

# **Part C - Full-time Summary**

## **Summary of Full-time Staff**

### As of November 1, 2017

• Data will not be generated on this screen until the relevant screens in the previous section have been completed.

			With	Faculty S	tatus				
				Not o	n Tenure T	rack	Without		
Occupational category	Tenured	On Tenure Track	Multi- year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total	
Primarily Instruction	135	53	5	45	0	0	0	238	
Exclusively credit	135	53	5	45				238	
Exclusively not-for-credit								0	
Combined credit/not-for-credit								0	
Instruction/research/public service staff								0	
Research staff							7	7	
Public Service staff								0	
Archivists, Curators, and Museum Technicians 25-4010				1			2	3	
Librarians 25-4020				9				9	
Library Technicians 25-4030							4	4	
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						6	27	33	
Management Occupations 11-0000						9	50	59	
Business and Financial Operations Occupations 13-0000							27	27	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							32	32	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000				11			50	61	
Healthcare Practitioners and Technical Occupations 29-0000				2			2	4	
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								60	
Sales and Related Occupations 41-0000								0	
Office and Administrative Support								81	

Occupations 43-0000	
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	
Total	

### **Part G1 - Salaries Worksheet**

# Number of <u>Full-time</u> <u>Instructional Staff</u> For Calculation of Total Number of Months

### Annual Salary, 2017-18

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff with faculty status and without faculty status
- · Include instructional staff regardless of tenure status

Gender and academic		•	Months wor	rked		Total	Total staff for salary	
rank	12 months	11 months	10 months	9 months	< 9 months	Staff	reporting	
Men								
Professors				54		54	54	
Associate professors				37		37	37	
Assistant professors				29		29	29	
Instructors				4		4	4	
Lecturers						0	0	
No academic rank						0	0	
Total men	0	0	0	124	0	124	124	
Total men full-time instru	ictional staff	from Part A				124		
Women								
Professors				30		30	30	
Associate professors				27		27	27	
Assistant professors				44		44	44	
Instructors				13		13	13	
Lecturers						0	0	
No academic rank						0	0	
Total women	0	0	0	114	0	114	114	
Total women full-time ins	structional st	aff from Par	t A			114		
Total (men + women)	0	0	0	238	0	238	238	
Total (men +women) full-	time instruc	tional staff fi	rom Part A			238		

## Part G2 - Salary Outlays for Instructional Staff

# Salary Outlays for <u>Full-time Instructional Staff</u>

### **Annual Salary Outlays, 2017-18**

- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

Condor	Total staff for		3	Salary Outlays		
Gender and academic rank	salary reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	<b>?</b> Equated 9 months
Men		·	'	'		
Professors	54				4,979,963	4,979,963
Associate professors	37				2,693,830	2,693,830
Assistant professors	29				1,764,404	1,764,404
Instructors	4				214,691	214,691
Lecturers	0					0
No academic rank	0					0
Total men	124	0	0	0	9,652,888	9,652,888
Women Professors	30				2,634,781	2,634,781
Associate professors	27				1,941,460	1,941,460
Assistant professors	44				2,616,646	2,616,646
Instructors	13				668,027	668,027
Lecturers	0					0
No academic rank	0					0
Total women	114	0	0	0	7,860,914	7,860,914
Total	238	0	0	0	17,513,802	17,513,802

(men +			
women)			

# Part G3 - Average Salaries for Instructional Staff by Academic Rank

# Average Salary by academic rank for <u>Full-time</u> <u>Instructional Staff</u>

## Annual Average Salaries, 2017-18

Gender and academic	Total staff for salary		Α	Annual Average Salaries				
rank	reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	92,222 72,806 60,842 53,673  77,846  87,826 71,906 59,469		
Men								
Professors	54				92,222	92,222		
Associate professors	37				72,806	72,806		
Assistant professors	29				60,842	60,842		
Instructors	4				53,673	53,673		
Lecturers	0							
No academic rank	0							
Total men	124				77,846	77,846		
	30				87,826	87,826		
Professors	30 27				87,826 71,906			
Professors Associate professors						71,906		
Professors Associate professors Assistant professors	27				71,906	71,906		
Professors Associate professors Assistant professors Instructors	27 44				71,906 59,469	71,906 59,469		
Women Professors Associate professors Assistant professors Instructors Lecturers No academic rank	27 44 13				71,906 59,469	71,906 59,469		

# Part G4 - Salary Outlays for Non-instructional Staff

# Salary Outlays for <u>Full-time</u> Non-instructional Staff

## Annual Salary Outlays, 2017-18

Occupational category	<ul> <li>Number of full-time staff</li> <li>(carried forward from the Part B - FT, non-instructional staff screens)</li> </ul>	<b>?</b> Total annual salary outlays
Research staff	7	302,780
Public Service staff	0	
<u>Library and Student and Academic Affairs and Other</u> <u>Education Services Occupations</u> <u>25-4000 + 25-2000 + 25-3000 + 25-9000</u>	49	2,774,915
Management Occupations 11-0000	59	5,734,668
Business and Financial Operations Occupations 13-0000	27	1,509,759
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	32	1,785,290
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	61	3,388,347
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	4	243,255
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	60	2,356,793
Sales and Related Occupations 41-0000	0	
Office and Administrative Support Occupations 43-0000	81	3,032,761
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	17	948,043
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	3	107,578

# Part D - Part-time Staff by Occupational Category

# Number of $\underline{\text{Part-time Staff}}$ by Occupational Category

## As of November 1, 2017

• Report Hispanic/Latino individuals of any race as Hispanic/Latino

Men			
Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	<u></u>		
Hispanic/Latino			
American Indian or Alaska Native			
<u>Asian</u>	1		
Black or African American			
Native Hawaiian or Other Pacific Islander			
<u>White</u>	45	1	
Two or more races			
Race and ethnicity unknown			
Total men	46	1	
Race/ethnicity	Instructional staff	Research staff	Public Service staff
Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	1		
	1		
Hispanic/Latino	1		
Hispanic/Latino  American Indian or Alaska Native			
American Indian or Alaska Native			
American Indian or Alaska Native Asian Black or African American			
American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander			
American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White			
American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races	2		
American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  Two or more races  Race and ethnicity unknown	2		
American Indian or Alaska Native Asian	58 2		

# Part D - Part-time Staff by Occupational Category

# Number of $\underline{\text{Part-time Staff}}$ by Occupational Category

### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

m	A	_	
n	л	ρ	n

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
<u>Asian</u>					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
<u>White</u>				1	1
Two or more races					0
Race and ethnicity unknown					0
Total men	0	0	0	1	1

## Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0

Total from prior year			1	3	4
Total (men+women)	0	0	1	5	6
Total women	0	0	1	4	5
Race and ethnicity unknown					0
Two or more races					0
White			1	4	5
Native Hawaiian or Other Pacific Islander					0
Black or African American					0
Asian					0

# Part D - Part-time Staff by Occupational Category

### Number of Part-time Staff

User ID: P1703011

28

### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino

1

Report ra	ce for non-Hispa	anic/Latino individ	luals only		
Men					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien				1	
Hispanic/Latino					
American Indian or Alaska Native					
<u>Asian</u>					
Black or African American				1	
Native Hawaiian or Other Pacific Islander				1	
White	1	1	1	25	1
Two or more races					
Race and ethnicity					

# Women

unknown Total men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					

American Indian or Alaska Native					
Asian					
Black or African American				1	
Native Hawaiian or Other Pacific Islander					
White	2	3	1	16	9
Two or more races					
Race and ethnicity unknown					
Total women	2	3	1	17	9
Total (men+women)	3	4	2	45	10
Total from prior year	4	3	3	45	7

# Number of Part-time Staff

User ID: P1703011

### As of November 1, 2017

· Report Hispanic/Latino individuals of any race as Hispanic/Latino

#### Report race for non-Hispanic/Latino individuals only Men **Service** Natural Resources, Grand **Occupations** Office and Production, Sales and Construction, and Total Administrative 31-0000 + Transportation, and Related **Maintenance** (All Race/ethnicity 33-0000 + Support **Material Moving Occupations Occupations** part-35-0000 + **Occupations Occupations** 45-0000 + 47-0000 41-0000 time 37-0000 + 43-0000 51-0000 + 53-0000 + 49-0000 staff) 39-0000 **Nonresident** 1 <u>alien</u> 2 Hispanic/Latino 2 <u>American</u> 0 Indian or Alaska Native 1 <u>Asian</u> Black or **African** 1 **American Native** Hawaiian or 1 Other Pacific <u>Islander</u> White 2 4 1 17 100 Two or more 0 races Race and ethnicity 0 <u>unknown</u> Total men 4 0 4 1 17 106 Women <u>Service</u> Natural Resources, Grand **Occupations** Office and Production, Sales and Construction, and Total 31-0000 + **Administrative** Transportation, and Related **Maintenance** (All 33-0000 + Race/ethnicity Support Material Moving **Occupations Occupations** part-35-0000 + **Occupations Occupations** 45-0000 + 47-0000 41-0000 time 37-0000 + 43-0000 51-0000 + 53-0000 + 49-0000 staff) 39-0000 Nonresident 1 alien 1 Hispanic/Latino 2

American Indian or Alaska Native						0
Asian						2
Black or African American	1					2
Native Hawaiian or Other Pacific Islander						0
White	8	2	25		2	131
Two or more races						2
Race and ethnicity unknown						0
Total women	9	2	26	0	2	140
Total (men+women)	13	2	30	1	19	246
Total from prior year	16	2	29	1	19	254

Institution: Hope College (170301) User ID: P1703011

# Part E - Part-time Staff by Occupational Category and Tenure Status

# Number of Part-time Staff

# As of November 1, 2017

			With <u>Fac</u>	ulty Status				
				Not on Te	nure Track		Without	
Occupational category	<u>Tenured</u>	<u>On</u> <u>Tenure</u> <u>Track</u>	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Primarily Instruction	0	0	0	0	110	0	0	110
② Exclusively credit					110			110
Exclusively not-for- credit								0
Combined credit/not-for- credit								0
Instruction/research/public service staff								0
Research staff							1	1
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
<u>Librarians</u> 25-4020								0
<u>Library Technicians</u> 25-4030							1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							5	5
Management Occupations 11-0000							3	3
Business and Financial Operations Occupations 13-0000							4	4
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							2	2
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					29		16	45

Healthcare Practitioners and Technical Occupations 29-0000							10	10
Total	0	0	0	0	139	0	42	181
Total from prior year	0	0	0	0	152	0	35	187

# **Part F - Part-time Summary**

# **Summary of Part-time Staff**

# As of November 1, 2017

			With	Faculty S	tatus			
				Not o	n Tenure T	rack	Without	
Occupational category	Tenured	On Tenure Track	Multi- year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Primarily Instruction	0	0	0	0	110	0	0	110
Exclusively credit					110			110
Exclusively not-for-credit								(
Combined credit/not-for-credit								
Instruction/research/public service staff								
Research staff							1	
Public Service staff								
Archivists, Curators, and Museum Technicians 25-4010								(
Librarians 25-4020								
Library Technicians 25-4030							1	
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							5	
Management Occupations 11-0000							3	
Business and Financial Operations Occupations 13-0000							4	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							2	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					29		16	4
Healthcare Practitioners and Technical Occupations 29-0000							10	1
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								1
Sales and Related Occupations 41-0000								
Office and Administrative Support								3

ipations 000	
atural Resources, Construction, and laintenance Occupations 5-0000 + 47-0000 + 49-0000	
Production, Transportation, and Material Moving Occupations i1-0000 + 53-0000	
Total	

# Part H - New Hires, Full-time Instructional Staff by Tenure Status

### Number of Newly Hired Full-time Permanent Instructional Staff

User ID: P1703011

(Hired full-time between November 1, 2016 - October 31, 2017)

- · Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

### Men

			With <u>F</u>	aculty Statu	With <u>Faculty Status</u>								
				Not or	Tenure Trac	<u>k</u>	Without						
Race/ethnicity	<u>Tenured</u>	<u>On</u> <u>Tenure</u> <u>Track</u>	Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total					
Nonresident alien								0					
Hispanic/Latino								0					
American Indian or Alaska Native								0					
<u>Asian</u>								0					
Black or African American								0					
Native Hawaiian or Other Pacific Islander								0					
White		1		3				4					
Two or more races								0					
Race and ethnicity unknown								0					
Total men	0	1	0	3	0	0	0	4					

#### Women

			With <u>F</u>	aculty State	<u>us</u>					
Race/ethnicity				Not on Tenure Track						
	<u>Tenured</u>	On Tenure Track	<u>Multi-year</u>	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total		
Nonresident alien								0		
Hispanic/Latino								0		
American Indian or Alaska Native								0		
Asian								0		

Black or African American								0
Native Hawaiian or Other Pacific Islander								0
White		4		2				6
Two or more races								0
Race and ethnicity unknown								0
Total women	0	4	0	2	0	0	0	6
Total (men+women)	0	5	0	5	0	0	0	10

# Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
<u>Asian</u>	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
<u>White</u>	4	1		1
Two or more races	0			
Race and ethnicity unknown	0			
Total men	4	1	0	1

## Women

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	<u>Library and Student and Academic Affairs and</u> <u>Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	6	1		1

Two or more races	0			
Race and ethnicity unknown	0			
Total women	6	1	0	1
Total (men+women)	10	2	0	2

# Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

п	W	•	n
	v	•	

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
<u>Asian</u>				1	
Black or African American					
Native Hawaiian or Other Pacific Islander					
White	1		1	3	1
Two or more races					
Race and ethnicity unknown					
Total men	1	0	1	4	1

### Women

Race/ethnicity	ace/ethnicity  Management Occupations 11-0000		Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					

American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White	2			1	
Two or more races					
Race and ethnicity unknown					
Total women	2	0	0	1	0
Total (men+women)	3	0	1	5	1

# Part H - New Hires, Full-time Staff by Occupational Category

# Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

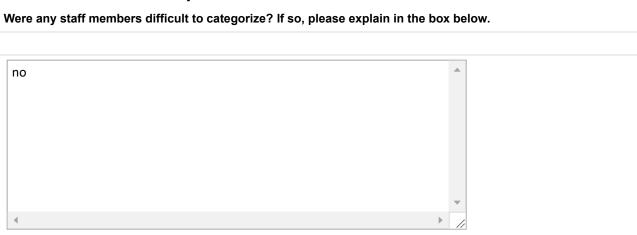
• Report Hispanic/Latino individuals of any race as Hispanic/Latino

Men						
Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Nonresident alien						
Hispanic/Latino	3					;
American Indian or Alaska Native						(
<u>Asian</u>						,
<u>Black or</u> African American						(
<u>Native</u> <u>Hawaiian or</u> <u>Other Pacific</u> <u>Islander</u>						(
<u>White</u>				2		14
Two or more races						(
Race and ethnicity unknown						(
Total men	3	0	0	2	0	18
Women						
Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Nonresident						,

Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White			3			14
Two or more races						0
Race and ethnicity unknown						0
Total women	0	0	3	0	0	14
Total (men+women)	3	0	3	2	0	32

Institution: Hope College (170301) User ID: P1703011

# **Human Resources Survey Evaluation**



	Institution: Hope College (170301)  Prepared by  User ID: P1703011									
	The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.									
re q	The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.									
Т	hank you for yo	our assistance.								
Т	his survey co	mponent was prepared	by:							
	0	Keyholder	0	SFA Cont	act (	9	HR Contact			
	0	Finance Contact	0	Academic Contact	Library	0	Other			
	Name:	Lori Mulder								
	Email:	mulderl@hope.edu								
	ow many staf urvey compor		only were inv	olved in th	e data collection a	and	reporting process of this			
	1.00	Number of Staff (includi	ng yourself)							
	How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?									
E	Exclude the hours spent collecting data for state and other reporting purposes.									
	Staff member	Collecting Data Needed	Revising Mate IPED Require	ch OS	Entering Data		Revising and Locking Data			

hours

hours

hours

hours

hours

hours

Your office

Other

offices

hours

hours

Institution: Hope College (170301)

User ID: P1703011

**Summary** 

## **Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2017.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or <a href="mailto:ipedshelp@rti.org">ipedshelp@rti.org</a>.

Occupational category	Reported	FTE staff	
	Number of full-time staff	Number of part-time staff	
otal number of staff	638	246	72
Instructional Staff	238	110	27
Primary Instruction	238	110	27
Exclusively credit	238	110	27
Exclusively not-for-credit	0	0	
Combined credit/not-for-credit	0	0	
Instruction/research/public service	0	0	
Research Staff	7	1	
Public Service Staff	0	0	
Library and Student and Academic Affairs and Other Education Services Occupations SOC	49	6	Ę
Librarians, Curators, and Archivists SOC 25-4000	16	1	1
Archivists, Curators, and Museum Technicians SOC 25-4010	3	0	
Librarians SOC 25-4020	9	0	
Library Technicians SOC 25-4030	4	1	
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	33	5	Ş
Management Occupations SOC 11-0000	59	3	(
Business and Financial Operations Occupations SOC 13-0000	27	4	2
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	32	2	3
Community, Social Service, Legal, Arts, Design, Entertainment,	61	45	-

Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000			
Healthcare Practitioners and Technical Occupations SOC 29-0000	4	10	7
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	60	13	64
Sales and Related Occupations SOC 41-0000	0	2	1
Office and Administrative Support Occupations SOC 43-0000	81	30	91
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	17	1	17
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	3	19	9

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

# Salaries of full-time instructional staff by contract length and academic rank: Academic year 2017-18

Academic rank	Months Covered by Annual Salary				Total Staff	Total	6.1.	Weighted
	12 months	11 months	10 months	9 months	for Salary reporting	Number of Months	Salary Outlays	Average Monthly Salaries
All Ranks				238	238	2,142	\$17,513,802	\$8,176
Professor				84	84	756	\$7,614,744	\$10,072
Associate professor				64	64	576	\$4,635,290	\$8,047
Assistant professor				73	73	657	\$4,381,050	\$6,668
Instructor				17	17	153	\$882,718	\$5,769
Lecturer								
No academic rank								

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Institution: Hope College (170301) User ID: P1703011

Edit Report

### **Human Resources**

Hope College (170301)

Source	Description	Severity	Resolved	Options							
Screen: B1 - FT Non-instructional, Occupation- 2											
Screen Entry	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)		Yes								
Reason:	Using CUPA code suggestions moved several positions from management to 25-9000										